



## ***Kotahi Mano Kāika, Kotahi Mano Wawata***

### ***“Supporting 1000 Kāi Tahu Homes to Speak Te Reo Māori.”***

#### **What is Kāika Reo?**

Kāika Reo is a fund established by Kotahi Mano Kāika (“KMK”) to support Kāi Tahu whānau groups to strengthen the use of te reo as an everyday language of communication within the home.

The fund will consider funding initiatives focused on learning and using te reo as an everyday informal language within the home and community

#### **How much is available?**

Participants can apply for up to \$3500 although less may be awarded subject to the number of suitable applicants for each deadline.

#### **Who can apply?**

Applicants must be registered with Ngāi Tahu, and will be applying on behalf of a KMK whānau cluster group.

A KMK whānau cluster group will consist of no less than 4 registered KMK households.

The fund will give preference to:

- Whānau clusters residing in Te Waipounamu
- Initiatives focusing on everyday language within the home
- Clusters of whānau that are practicing intergenerational transmission





## Types of activities that will not be funded:

- The repayment of debt or retrospective funding projects already underway before Fund closing dates
- Capital works including Course books, course resources, laptops, cell phones
- Salary, wages
- Childcare costs
- Projects that have a primary focus on political, sectarian or religious advocacy
- Where the major purpose is social service delivery
- Duplication of existing projects or programmes unless there is a good reason for both to exist
- Core business of an organisation or general operational/administration functions as the sole or primary purpose of the grant application
- Major building works, equipment or vehicles as the sole or primary purpose of the grant application
- Koha – this is the responsibility of those running a project and should come from themselves
- Any Overseas Travel

## How to apply:

There is no Application closing date.

Applications will be considered as they are received.

You can apply by downloading and completing the application form and guide from the KMK website [www.kmk.maori.nz](http://www.kmk.maori.nz);

or get a paper application form from the Dunedin based KMK Facilitator (see details below).

## Application Decision Process

- Applications are sent to the KMK Facilitator.
- All applications will be submitted to the KMK Assessment Committee (“Assessment Committee”) and written notification of the decision of the Assessment Committee will be provided to the applicant within 15 working days of receipt of application.
- The decision of the Assessment Committee is final and binding, and no correspondence will be entered into.

## If you have any questions or require further information – please contact:

Paulette Tamati Elliffe  
KMK Project Facilitator  
PO Box 799  
DUNEDIN

Phone 021 714658 or 0800 WHAI RAWA  
[paulette@ngaitahu.iwi.nz](mailto:paulette@ngaitahu.iwi.nz)

or contact her at:

Te Rūnanga o Ngāi Tahu Office  
Level one, 258 Stuart Street  
DUNEDIN

**KĀIKA REO – APPLICATION FORM**

**PERSONAL DETAILS**

Name:

Postal Address:

Phone:

Day:

Evening:

Mobile:

Email:

Registered with KMK: Yes / No

**EVENT / ACTIVITY DETAIL**

Name of Event / activity:

Venue / Location:

Start / Finish Date(s):

Information about your event / activity: (Continue on a separate sheet if necessary)

Key personnel involved and their roles:

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Please outline the support you have for this event / activity within your KMK community:

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How will this event / activity benefit you and your KMK community

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Please supply contact details of a Sponsor, who can comment on your event / project

Project Sponsor Name:                      Phone: (Day)                      (Evening)                      (mobile)

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## BUDGET

Please provide a budget using the table below:

How much are you applying for? \_\_\_\_\_

Activity	Kaika Reo, Reo Fund	Amount from other source	Source of other funding	Overall Cost
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Administration: (e.g. photocopying, postage etc)


Resources (e.g. people, materials)


Other costs (e.g. venue hire)


**Total requested**

**From Kaika Reo Fund**

**Total cost of Project**

## BANK DETAILS:

Please enter the account details any payment would be deposited into:

Account name:

Account number:

Attachments:

- A pre-printed bank deposit slip or bank account verification
- Any other relevant information.

## APPLICANT AGREEMENT

The following declaration must be signed by people aged 18 years or over.

Signatories cannot be partners or close relatives and cannot live at the same address.

I the undersigned of \_\_\_\_\_ [place] declare:

01. I will not expend funds for any purpose other than those approved by the Assessment Committee unless written approval for a change of purpose is obtained in advance.
02. I will demonstrate accountability for funds by fulfilling any reporting requirements, reporting on expenditure of funds as required, including providing copies of all receipts for costs outlined in project application.
03. I will return any unused funds at the completion of the project
04. I agree to participate in any Iwi accountability meetings, displays or events, subject to reasonable notice being given.
05. I accept the Assessment Committee's right to use, for publicity purposes, all material not identified as confidential by the Applicant.
06. I will not transfer, or otherwise dispose of any rights, benefits, obligations or liabilities set out in this project application without the prior written consent of the Assessment Committee.
07. I will ensure that information relating to the expenditure of KMK Kaika Reo money will be made available for inspection if requested by the Assessment Committee and will allow an audit on the use of the funds should the KMK Kaika Reo fund consider it necessary.
08. I accept any decision made by the Assessment Committee is final and binding and accept that no reasons for such decision will be given, nor will any correspondence be entered into.
09. All information provided in this application is, to the best of my knowledge, true and correct.
10. If requested I will provide further information in relation to this application.
11. We have read the above conditions of the Applicant Agreement and undertake to abide by the conditions of this agreement.

### Applicant Agreement

This agreement must be signed by the Project Sponsor and the individual applying.

#### Signature: Project Sponsor

Name: \_\_\_\_\_

Date: \_\_\_\_\_

#### Signature: Individual Applicant

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Please complete all sections of this form and include all supporting documents and send to

**Paulette Tamati-Elliffe**

**KMK Project Facilitator**

**PO Box 799**

**DUNEDIN**

Contact Details:

Level 1, 258 Stuart Street

DUNEDIN

021 714658 or 0800 WHAI RAWA

paulette@ngaitahu.iwi.nz