

# Kā Manukura o te Reo

Soaring to the Heights of Te Reo Māori  
Kā Kaiarahi Reo o Āpōpō

## Guide and Application Form



**Te Rūnanga o NGĀI TAHU**



### **What is Kā Manukura o te reo?**

Kā Manukura o te reo is an initiative aligned with the Kotahi Mano KāiKa vision. This is a special putea to help enhance regional Te Reo Māori expertise focusing on our Papa KāiKa, Te Reo teaching and language revitalisation expertise within our Ngāi Tahu communities.

### **Kā Manukura o te reo Strategic Goals**

Have 3 strategic goals namely to:

- Increased focus on regional leaders practicing intergenerational language transmission
- Those teaching Kāi Tahu reo within Te Waipounamu
- Increase the pool of potential cultural leaders who are engaged in Kāi Tahu communities.

The selection committee will consider projects / initiatives that support a least two of the funds 3 strategic goals.

## Who can apply?

You need to be able to demonstrate an intermediate to advanced level of Te Reo, be involved within your Ngāi Tahu community, committed 100% to your personal language development and practicing intergenerational language transmission

## Criteria

Applicants must;

- be enrolled on the Ngāi Tahu Whānui Roll
- be aged 18 years old and over, however this restriction may be relaxed in the case of applicants who are currently enrolled in a Wharekura or Secondary School wishing to attend a Kura Reo programme
- provide a copy of the enrolment form for an intensive Te Reo Māori course, programme or initiative, if relevant
- Attend a Kura Reo (Kāi Tahu) Wānanga in 2010
- be Involved in a Ngāi Tahu community
- be committed to intergenerational Reo transmission

## Things you should know

Applicants do not have to pay GST on funds received. Duration of assistance will be available for 1 year from the date that the application was accepted.

## The award could be used to support the following:

- Course fees towards intensive Māori language programme.
- Individual training programmes eg in exceptional circumstances tutor costs may be approved by Kotahi Mano Kāika Project Facilitator.
- Attend Kura Reo throughout New Zealand
- Travel / accommodation costs to attend language courses

## Types of activities that will not be funded:

- Minor Te Reo papers within a generic degree ie must be intensive language programmes
- Capital works i.e. course books, course resources
- Salary, wages of applicants
- Laptops
- Cell phones
- Childcare costs
- Koha
- Major building works, equipment or vehicles.

## PLEASE NOTE

\*If funding is granted petrol costs will be reimbursed for travel within Te Waipounamu once receipts have been submitted and only if approval was granted before travel commenced. If funding is granted to

support travel, all travel arrangements will be made through the Kotahi Mano Kāika Project Facilitator. Any changes made to travel arrangements will be the responsibility of the applicant including any costs incurred.

If attending events / activities in Te Waipounamu we would expect you to provide your own means of transportation. Travel outside of New Zealand will not be supported.

## How much is available?

Applicants can apply for up to **\$5000**, less may be awarded subject to the number of suitable applicants for each funding round. Preference will be given to participants who are committed to the kaupapa of **Kotahi Mano Kāika**. This includes a commitment to: increasing the numbers of Ngāi Tahu speakers of Te Reo; raising the critical awareness of the importance of Te Reo; Ngāi Tahu identity and supporting Ngāi Tahu whānau to use Te Reo as a communicative everyday language within the home.

## How to apply:

There is no Application closing date. Applications will be considered as they are received.

You can apply by downloading and completing the application form and guide from the KMK website [www.kmk.maori.nz](http://www.kmk.maori.nz); or get a paper application form from the KMK Project Facilitator (see details below).

## Consideration of applications

This will be undertaken by the Selection Committee of Kā Manukura o Te Reo Fund. The decision made by the Selection Committee is final and binding and no reasons for the decision will be given, nor will any correspondence be entered into.

## Notification

All applicants will be notified of the outcome of their applications, in writing, within 20 working days of the application submission date.

## Please contact:

If you require further information or assistance with your application.

Keela Atkinson

DDI: (03) 363 8928 or 0800KAITAHU (0800 524 8248)

Email: [keela.atkinson@ngaitahu.iwi.nz](mailto:keela.atkinson@ngaitahu.iwi.nz)

**KEELA ATKINSON**  
**KOTAHI MANO KĀIKA**  
**PO BOX 13046**  
**CHRISTCHURCH**

## PERSONAL DETAILS

Full Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

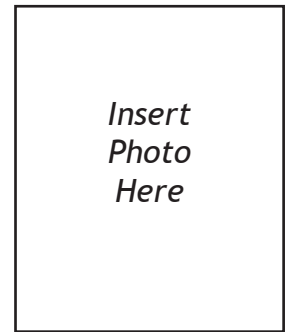
\_\_\_\_\_

\_\_\_\_\_

Phone No: \_\_\_\_\_ (day)  
\_\_\_\_\_ (evening)  
\_\_\_\_\_ (mobile)

Email: \_\_\_\_\_

Age: \_\_\_\_\_



Are you enrolled on the Ngāi Tahu Whānui Roll: Yes / No (please circle)  
(If you have answered "No", please continue with this application and we will send you a Whakapapa Registration form).

Registered With KMK: Yes / No (please circle)

Hapū: \_\_\_\_\_

Papatipu Rūnanga: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## APPLICATION DECISION PROCESS

- Applications are sent to the KMK Project Facilitator.
- All applications will be submitted to the KMK Assessment Committee and written notification of the decision of the Assessment Committee will be provided to the applicant within 15 working days of receipt of application.
- The decision of the Assessment Committee is final and binding, and no correspondence will be entered into.

**If you have any questions or require further information - please contact:**

Keela Atkinson  
KMK Project Facilitator  
Phone 021 987 486 or 0800 WHAI RAWA  
Keela.atkinson@ngaitahu.iwi.nz  
Te Rūnanga o Ngāi Tahu Office  
Level 6 Te Waipounamu House , 158 Hereford Street  
PO Box 13046  
CHRISTCHURCH

**STUDY/PROGRAMME DETAILS:**

<b>Name of course:</b>	
<b>Start date:</b>	
<b>Finish date:</b>	
<b>Institution:</b>	
<b>Course Coordinator</b> (name and contact details)	

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## Kā Manukura o te Reo - Application Form

<b>Name of course:</b>	
<b>Start date:</b>	
<b>Finish date:</b>	
<b>Institution:</b>	
<b>Course Coordinator</b> (name and contact details)	

**PERSONAL LANGUAGE ASPIRATIONS:** *(Please indicate your personal goals, aims, objectives for improving and developing your reo Māori)*

<b>Short Term</b> <b>12 months</b>	
<b>Long Term</b> <b>5 years</b>	



## BUDGET:

Please fill in the budget below to claim expenses for your Kā Manukura Application.

If you have multiple expenses under the same title please break these down and provide details.

Expense	Description / Breakdown	Amount
Course expenses & fees		
	SUB TOTAL COURSE EXPENSES	\$
Travel		
	SUB TOTAL TRAVEL	\$
Accommodation & Kai		
	SUB TOTAL ACCOMMODATION & KAI	\$
Other costs		
	SUB TOTAL OTHER COSTS	
<b>TOTAL COSTS</b> (Add up all subtotals)		<b>\$</b>

How much are you applying to Kā Manukura to support this?	\$	
Income	Description / Breakdown	Amount
	Personal contribution	
	Funding from elsewhere	
	TOTAL OTHER INCOME	

## BANK ACCOUNT DETAILS

Please enter the account details any payments will be deposited into:

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Attachment: A pre-printed bank deposit slip or bank account verification  
Any other relevant information.

**APPLICANT AGREEMENT**

The following declaration must be signed by people aged 18 years old or over. Parent or guardian must sign for applicants aged 18 years old or under.

We the undersigned of \_\_\_\_\_[place]\_-declare that the Applicant will:

1. not expend funds for any purpose other than those approved by the Selection Committee of Ka Manukura o te reo Māori Fund, unless written approval for a change of purpose is obtained in advance;
2. demonstrate accountability for funds by reporting on expenditure of funds as required, including providing all receipts for costs outlined in the project application;
3. advise Ka Manukura o te reo fund if any funds are unused, and will return those funds to Ka Manukura o te reo Fund, within 10 working days of the completion of the course, project and/or plan;
4. participate to the best of his/her ability in any iwi accountability meetings, displays or events, provided adequate notice is given;
5. accept the Selection Committee's right of use, for publicity purposes, all material created in the course of expending the funds and not identified as confidential by the Applicant;
6. not transfer, or otherwise dispose of any rights, benefits, obligations or liabilities set out in this application without the prior written consent of the Selection Committee;
7. ensure that any information relating to the expenditure of Kā Manukura o te reo money will be made available for inspection, if requested by the Selection Committee and will allow an audit on the use of the funds should Kā Manukura o te reo fund consider it necessary;
8. accept any decision made by the Selection Committee is final and binding and will accept that no reasons for such decision will be given, nor will any correspondence be entered into;
9. declare that all information provided in this application is, to the best of his/her knowledge, true and correct;
10. if requested, provide further information in relation to this application.
11. We have read the above conditions of the Applicant Agreement and undertake to abide by the conditions of this agreement.

[This agreement must be signed by both the Sponsor and the Applicant or Parent/Guardian]

Applicant's Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Sponsor's Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_