



Kāika Reo

Application and Guide

What is Kāika Reo?

Kāika Reo is a fund established by Kotahi Mano Kāika (“KMK”) to support Kāi Tahu whānau groups to strengthen the use of te reo as an everyday language of communication within the home.

The fund will consider funding initiatives focused on learning and using te reo as an everyday informal language within the home and community

How much is available?

Participants can apply for up to \$3500 although less may be awarded subject to the number of suitable applicants for each deadline.

Who can apply?

Applicants must be registered with Ngāi Tahu, and will be applying on behalf of a KMK whānau cluster group.

A KMK whānau cluster group will consist of no less than 4 registered Ngāi Tahu households.

The fund will give preference to:

- Whānau clusters residing in Te Waipounamu
- Initiatives focusing on everyday language within the home
- Clusters of whānau that are practicing intergenerational transmission

Types of activities that will not be funded:

- The repayment of debt or retrospective funding projects already underway before Fund closing dates
- Capital works including Course books, course resources, laptops, cell phones
- Salary, wages
- Childcare costs
- Koha
- Any Overseas Travel

Funding Rounds:

There are quarterly funding rounds each year for all KMK funds. These dates will fall on the last Friday of each of the following months: July, October, January, April.

The dates for 2011/2012 financial year are as follows:

- 28 October 2011
- 27 January 2012
- 27 April 2012

Application forms must be received by the KMK Project Coordinator by 5pm on each of these dates.

Application Decision Process

- Applications are sent to the KMK Project Co-ordinator.
- All applications will be considered by the KMK Assessment Committee. Written notification of the decision of the Assessment Committee will be provided to the applicant within 15 working days of receipt of application.
- The decision of the Assessment Committee is final and binding, and no correspondence will be entered into.

If you have any questions or require further Information – please contact:

Keela Atkinson
KMK Project Co-ordinator
Te Rūnanga o Ngāi Tahu
PO Box 13046
CHRISTCHURCH
Phone 021 987486 or 0800 KAITAHU
Keela.atkinson@ngaitahu.iwi.nz



PERSONAL DETAILS

Name:

Postal Address:

Phone: _____ Day: _____ Evening: _____ Mobile: _____

Email:

Registered with Ngāi Tahu: Yes / No

Hapū :

Papatipu Rūnanga :

insert
passport
photo
here

KĀIKA REO INITIATIVE DETAIL

Information about your proposed Kāika reo initiative: (Continue on a separate sheet if necessary)

Names of registered Ngāi Tahu whānau who will be participating in your Kāika Reo initiative (must be at least 4 Ngāi Tahu registered households):



Te Rūnanga o NGĀI TAHU



Total number of whānau to be involved in the proposed Kāika Reo initiative: (Please provide a breakdown of how many is Ngāi Tahu and how many are non-Ngāi Tahu.)

Ngāi Tahu Whānau:	<input type="text"/>	Non-Ngāi Tahu whānau:	<input type="text"/>
Ngāi Tahu adults:	<input type="text"/>	Non-Ngāi Tahu adults:	<input type="text"/>
Ngāi Tahu tamariki:	<input type="text"/>	Non-Ngāi Tahu tamariki:	<input type="text"/>

How does the proposed initiative support whānau to strengthen the use of te reo within the home and community?





Te Rūnanga o NGĀI TAHU



BUDGET

Please provide a budget using the table below:

How much are you applying for? _____

Activity	Kaika Reo, Reo Fund	Amount from other source	Source of other funding	Overall Cost
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Administration: (e.g. photocopying, postage etc)

Resources (e.g. people, materials)

Other costs (e.g. venue hire)

Total requested from Kāika Reo Fund: _____ Total cost of Project:

BANK DETAILS:

Please enter the account details any payment would be deposited into:

Account name:

Account number:

Attachments:

- o A pre-printed bank deposit slip or bank account verification
- o Any other relevant information.



Te Rūnanga o NGĀI TAHU



APPLICANT AGREEMENT

The following declaration must be signed by people aged 18 years or over.

I the undersigned of _____ [place] declare:

1. I will not expend funds for any purpose other than those approved by the Assessment Committee unless written approval for a change of purpose is obtained in advance.
2. I will demonstrate accountability for funds by fulfilling any reporting requirements, reporting on expenditure of funds as required, including providing copies of all receipts for costs outlined in project application.
3. I will return any unused funds at the completion of the project
4. I agree to participate in any Iwi accountability meetings, displays or events, subject to reasonable notice being given.
5. I accept the Assessment Committee's right to use, for publicity purposes, all material not identified as confidential by the applicant.
6. I will not transfer, or otherwise dispose of any rights, benefits, obligations or liabilities set out in this project application without the prior written consent of the Assessment Committee.
7. I will ensure that information relating to the expenditure of KMK Reo money will be made available for inspection if requested by the Assessment Committee and will allow an audit on the use of the funds should the KMK Reo fund consider it necessary.
8. I accept any decision made by the Assessment Committee is final and binding and accept that no reasons for such decision will be given, nor will any correspondence be entered into.
9. All information provided in this application is, to the best of my knowledge, true and correct.
10. If requested I will provide further information in relation to this application.
11. We have read the above conditions of the Applicant Agreement and undertake to abide by the conditions of this agreement.

Applicant Agreement

Signature: Individual Applicant

Name: _____

Date: _____

Please send the completed application form and any other documentation to:

Kāika Reo Fund
KMK Project Co-ordinator
PO Box 13046
CHRISTCHURCH



Te Rūnanga o NGĀI TAHU

