



Kā Manukura o te Reo

Application and Guide

What is Kā Manukura o Te Reo?

Kā Manukura o te Reo is a fund established by Kotahi Mano Kāika ("KMK") it is a fund that can provide intermediate to advanced Kāi Tahu learners and speakers of te reo with targeted financial assistance to further develop their Maori language proficiency.

All applicants need to complete a te reo plan as per the application process which demonstrates short and long term commitment towards achieving their personal language goals.

Funding for one-off wānaka reo will not be supported.

How much is available?

Participants can apply for up to \$5,000 although less may be awarded subject to the number of suitable applicants for each deadline. Preference will be given to participant's who are committed to the kaupapa of Kotahi Mano Kāika

Who can apply?

- All applicants must be registered with Ngāi Tahu and Kotahi Mano Kāika.
- Be involved within a Ngāi Tahu community, committed 100% to personal language development.
- All applicants need to be over the age of 18 years, however this restriction may be relaxed in the case of applicants who apply to the Kā Manukura o te Reo fund, who are currently enrolled in a Wharekura or attending a secondary school. Permission will need to be given from parent / guardians.

The fund will give preference to:

- Individuals residing in Te Waipounamu
- Individuals who are active within their Kāi Tahu communities
- Individuals who have demonstrated an active commitment to further developing their proficiency in te reo and are actively practicing intergenerational transmission of te reo.

Types of activities that will not be funded:

- Minor te reo papers within a generic degree i.e. must be intensive language programmes
- Capital works including Course books, course resources, laptops, cell phones
- Salary, wages
- Retrospective funding
- Koha
- Any Overseas Travel

Applicants must be registered with Ngāi Tahu, be able to demonstrate an intermediate to advance proficiency of te reo.

All applicants need to be committed to intergenerational language transmission and support events organised by Toitū te kura, for Kotahi mano kāika.

Types of activities that will be funded for Kā Manukura o te Reo:

The fund can be used to support the following:

- Course fees for intensive Māori language programmes i.e. Te Panekiretanga o te reo, Te Mahuri,
- Immersion programmes such as Immersion Teaching training.
- Kura Reo registration and travel costs
- Travel / accommodation costs associated with attending te reo events / wānaka
- Kura Reo Kāi Tahu registration costs transport and travel.

Funding Rounds:

There are quarterly funding rounds each year for all KMK funds. These dates will fall on the last Friday of each of the following months: July, October, January, April.

The dates for 2011/2012 financial year are as follows:

- 28 October 2011
- 27 January 2012

Application forms must be received by the KMK Project coordinator by 5pm on each of these dates.

Application Decision Process

- Applications are sent to the KMK Project Co-ordinator.
- All applications will be considered by the KMK Assessment Committee. Written notification of the decision of the Assessment Committee will be provided to the applicant within 15 working days of receipt of application.
- The decision of the Assessment Committee is final and binding, and no correspondence will be entered into.

Note : Te Panekiretanga o te reo Māori

If applying for financial assistance for Te Panekiretanga o te reo Māori with Te Wānanga o Aotearoa,

The following will be considered by the Section Committee:

- For Year one students, the fees and ALL travel arrangements will be covered by the Kā Manukura o te reo fund.
- For returning students to Te Panekiretanga o te reo Māori, ONLY travel arrangements will be covered by the Kā Manukura o te reo fund, up to the value of \$3500.00 only. Kā Manukura o te reo fund will NOT cover the monthly wānaka koha. This will be the responsibility of the returning student .It will be expected that those students re applying to attend Panekiretanga beyond year one demonstrate a commitment to supporting Kāi Tahu reo initiatives and are actively engaged within the iwi.

If you have any questions or require further information – please contact:

Keela Atkinson
KMK Project Co-ordinator
Te Rūnanga o Ngāi Tahu
PO Box 13046
CHRISTCHURCH
Phone 021 987486 or 0800 KAITAHU
Keela.atkinson@ngaitahu.iwi.nz

PERSONAL DETAILS

Full Name:

Postal Address:

Phone: _____ Day: _____ Evening: _____

Mobile: _____

Email:

Insert
passport
Photo
Here

Registered with Ngāi Tahu: Yes / No

Hapū:

Papatipu Rūnanga:

KĀ MANUKURA O TE REO STUDY / PROGRAMME DETAILS:

Information about your proposed Kā Manukura o te reo study programme details: (Continue on a separate sheet if necessary)

Name of course	
Start date:	
Finish Date:	
Institution:	
Detail Information about the course / wānaka you want to attend?	
Kaiwhakahaere: (name & contact details)	
Fee / Rego cost(s)	
Name of course	

Start date:	
Finish Date	
Institution:	
Detail Information about the course / wānaka you want to attend?	
Kaiwhakahaere: (name & contact details)	
Fee / Rego cost(s)	

PERSONAL LANGUAGE GOALS

(Please indicate your personal goals, aims, objectives for improving and developing your reo Māori)

Short Term 12 Month Goals	

Long Term 5 year goals	

What is your involvement in your Ngāi Tahu community? (Give examples if possible)

How is the Kā Manukura o te reo fund going to help and assist you in your Ngāi Tahu community?

If your application is successful, what are you willing to do in return for support from your iwi? Once you have achieved your short / long term goals?

BUDGET

Please provide a budget using the table below:

How much are you applying for? _____

Activity	Kā Manukura o te Reo Fund	Amount from other source	Source of other funding	Overall Cost
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Administration: (e.g. photocopying, postage etc)

Resources (e.g. people, materials)

Other costs (e.g. venue hire)

Total requested from Kā Manukura o te Reo Fund: _____ **Total cost of Project:** _____

BANK DETAILS:

Please enter the account details any payment would be deposited into:

Account name:

Account number:

Attachments:

- A pre-printed bank deposit slip or bank account verification
- Any other relevant information.

APPLICANT AGREEMENT

The following declaration must be signed by people aged 18 years or over.

I the undersigned of _____ [place] declare:

1. I will not expend funds for any purpose other than those approved by the Assessment Committee unless written approval for a change of purpose is obtained in advance.
2. I will demonstrate accountability for funds by fulfilling any reporting requirements, reporting on expenditure of funds as required, including providing copies of all receipts for costs outlined in project application.
3. I will return any unused funds at the completion of the project
4. I agree to participate in any Iwi accountability meetings, displays or events, subject to reasonable notice being given.
5. I accept the Assessment Committee's right to use, for publicity purposes, all material not identified as confidential by the applicant.
6. I will not transfer, or otherwise dispose of any rights, benefits, obligations or liabilities set out in this project application without the prior written consent of the Assessment Committee.
7. I will ensure that information relating to the expenditure of KMK Reo money will be made available for inspection if requested by the Assessment Committee and will allow an audit on the use of the funds should the KMK Reo fund consider it necessary.
8. I accept any decision made by the Assessment Committee is final and binding and accept that no reasons for such decision will be given, nor will any correspondence be entered into.
9. . All information provided in this application is, to the best of my knowledge, true and correct.
10. If requested I will provide further information in relation to this application.
11. We have read the above conditions of the Applicant Agreement and undertake to abide by the conditions of this agreement.

Applicant Agreement

Signature: Individual Applicant

Name: _____

Date: _____

Please send the completed application form and any other documentation to:

**Kā Manukura o te Reo Fund
KMK Project Co-ordinator
PO Box 13046
CHRISTCHURCH**